



IFSC ELECTORAL PROCEDURE

1. Positions to be elected by the General Assembly

1.1. Elections shall be held in this order:

- President
- Secretary General
- 2 Vice Presidents
- Treasurer
- Chairpersons and members of Disciplinary, Appeals, and Ethics Commissions
- Auditor
- Honorary President and/or Honorary Members

1.2 Elections will be held every four years according to a pre-defined schedule with the exception of Honorary positions which are elected ad-hoc.

Elections will take place preferably at the General Assembly the year after the celebration of the Summer Olympic Games.

1.3 Vacant Positions

1.3.1 A position may become vacant during the four-year term in case of:

- a. Resignation
- b. Retirement
- c. Criminal prosecution
- d. Bankruptcy
- e. Death

1.3.2 During the period of vacancy, the responsibilities of the position will be filled as decided by the Executive Board, in accordance with the IFSC Statutes.

1.3.3 If a position becomes vacant in the four-year period between elections, the position may be filled:

- a. At the subsequent General Assembly;
- b. At an Extraordinary General Assembly according to the relevant Article of the IFSC Statutes. The newly elected officer will complete the partial term.

1.3.4 Officers may re-candidate in subsequent elections, provided they adhere to the nomination criteria. A partial term of more than two years will count against term limits. The partial term will not count against term limits if the officer serves less than or equal to two years.

2. Candidature process

2.1. The Call to Elections shall be made in accordance with the relevant Articles of the IFSC Statutes, and shall include all relevant information (calendar, positions for election, job specifications and eligibility requirements);

2.2. Candidatures shall be submitted to the IFSC Office using the template Nomination Form issued by the IFSC Office within the deadline set in the relevant Articles of the IFSC Statutes;

2.3. Final candidature names and candidature information shall be sent to all IFSC Members together with the General Assembly Full Agenda within the deadline set in the relevant Articles of the IFSC Statutes;

2.4. All candidates for election must be nominated by the IFSC Member of the country in which they hold citizenship;

2.5. A candidate shall not be nominated for more than one position.



3. Members eligible to vote

- 3.1. As per the IFSC Statutes, Executive Board Members are not eligible to vote or represent any IFSC Member at the IFSC GA.

4. Voting system

- 4.1. Electronic voting is preferable provided the system is certified. Ballot papers should be prepared regardless as a backup system.
- 4.2. Secret ballots: ballot papers are prepared and printed ahead of vote with the candidate's full names listed in alphabetical order for each vote.
- 4.3. In preparation for the possibility of several rounds of voting, extra ballot papers must be prepared, of different colours and clearly marked for each round of voting.
- 4.4. For security purposes, ballot papers will be distributed as close as possible to the election.
- 4.5. The number of ballot papers distributed by the staff prior to the vote and the number of ballot papers collected by the scrutineers after the vote will be counted.
- 4.6. A vote will be considered:
Invalid if the ballot paper is unintelligible as determined by the scrutineers, or more votes than those available for that round are marked on the same ballot paper;
Valid if the exact or lower number of votes than those available, including blank votes, are marked on the ballot paper.
Blank votes will be counted as abstentions.
- 4.7. Ballot papers and signed scrutineers' results sheets will be kept by the IFSC Office for 30 days after the election and then destroyed.

5. Election process

- 5.1. Nomination of the Chairperson of the Elections
 - 5.1.1. Voting procedure and results shall be called by the Chairperson of the Elections nominated by the Executive Board before the General Assembly.
- 5.2. Appointment of scrutineers
 - 5.2.1. If present, the IFSC lawyer shall be the Head Scrutineer to oversee the work. At the beginning of the General Assembly, they will be proposed by the Executive Board and elected by the GA.
 - 5.2.2. In case a ballot system is used, an adequate number of additional scrutineers should be appointed to count the votes and to assist in the distribution and counting of ballots.
 - 5.2.3. In the case of 5.2.2, scrutineers shall be representatives of federations with no candidate. Scrutineers shall represent a minimum of two continents.
- 5.3. Presentations by candidates
 - 5.3.1. Each candidate for EB officer positions will be provided with an equal opportunity to make a presentation to the members at the GA.
 - 5.3.2. The presentation should focus on the credentials of the candidate and the vision and objectives for their term if elected. The presentation should last no more than an agreed duration set by the Executive Board (e.g. 10 minutes for President, 5 minutes for other officer positions) and may include video presentations and multi-media.
 - 5.3.3. Candidates for other non-EB positions should have an opportunity to be presented to the voting constituents at an appropriate forum for the elections prior to the GA. The guidelines and schedule for this forum will be determined by the Executive Board.
- 5.4. No succeeding vote shall take place until the result of the previous vote is announced.



6. Determining results

6.1. Election by acclamation

6.1.1. In the case only one candidate for a single post has been presented, the GA might elect them by acclamation upon the proposal of a Member Federation and approval by all present Members with voting rights.

6.2. Vote count and results for vote for the IFSC President and IFSC Secretary General

6.2.1. If any candidate receives an absolute majority (50% +1) of valid votes of the members present or represented, they are declared elected.

6.2.2. If no candidate receives an absolute majority, then the two candidates who received the most votes will run in a second round of voting. *In the case that more than two candidates receive the same number of votes, refer to 6.2.4.*

6.2.3. If a second round takes place, the candidate who receives the highest number of votes during the second round is declared elected.

6.2.4. If two or more candidates receive the same number of votes, there will be additional rounds of voting only between these candidates, until the majority is found and the positions are filled.

6.3. Vote count and results for all other positions with single vacancy

6.3.1. If any candidate receives the absolute majority over other candidates, they are declared elected.

6.3.2. If no candidate receives the absolute majority, then the two candidates who receives the most votes will run in a second round of voting. *In the case that more than two candidates receive the same number of votes, please see 6.3.4.*

6.3.3. If a second round takes place, the candidate who receives the highest number of votes in the second round is declared elected.

6.3.4. If two or more candidates receive the same number of votes, there will be additional rounds of voting only between these candidates, until the majority is found and the positions are filled.

6.4. Vote count and results for vote with multiple (N) vacancies

6.4.1. Members will be instructed to vote for up to N candidates. A member may vote for none (abstention), or less than the total number of vacant positions. If ballots are to be used, a ballot with more votes than positions will be considered invalid.

6.4.2. The candidates with the most votes will be elected until all positions are filled.

6.4.3. If there are more candidates with the same number of votes than remaining vacant positions, a special round of voting shall take place for the final vacant position(s) only between the candidates with the same number of votes, until the majority is found and the positions are filled.

7. Protests

If the result of the election is challenged, any protest shall be made in writing and presented to the Chairperson of the General Assembly before the closing of the respective meeting of the GA. The protest will be handled by the Disciplinary Commission in charge, in accordance with the relevant procedures.

8. Handling violations of rules

Any breach of these guidelines should be brought to the attention of the IFSC General Director and the Nomination Committee.

These should immediately inform in writing the appropriate body to conduct an inquiry in accordance with the Code of Ethics or disciplinary procedures.

9. Taking office

Members elected take office immediately following the General Assembly.